

An Invitation to Apply for the Position of

Superintendent

***PCM Community
School District***



Monroe, Iowa

The Position

The PCM Community School District Board of Education, Monroe, Iowa, is seeking a highly qualified and fully certified Superintendent. The Board wishes to have the successful candidate assume the responsibilities of the position on July 1, 2015.

McPherson & Jacobson L.L.C. Recruitment and Development has been engaged as the consultant in a search for outstanding candidates. They will assist the Board of Education in identifying and screening the candidates.

The Qualifications

The candidate must have the background, skills and abilities essential for excellence in educational leadership. The Board recognizes that selecting a superintendent is one of the most important decisions it will make. The Board has identified the following desired characteristics:

- PERSONALITY--An individual who is even-tempered, positive and has a sense of humor
- COMMUNICATION--An individual who is a skilled communicator, is visible and who establishes excellent relationships internally and externally
- KNOWLEDGE & SKILLS--Possesses the technical skills to be a superintendent – including finance, state and federal regulatory requirements, curriculum and instruction, local policies, and facilities (buildings & grounds)
- ACCOUNTABILITY--A leader who supports and holds principals, staff and his/herself accountable, is professional, values the team approach, and is a servant of the district
- PRIORITIZES--Is a balanced leader who puts kids and families first.

The Community

Community websites: <http://www.prairiecityiowa.us/>
<http://www.monroeia.com/>

PCM Community School District is located east of Des Moines. Prairie City has a population of 1,680 residents and is 20 miles from Des Moines. Monroe is 30 miles from Des Moines and is home to 1,838 people.

Major employers in the area include PCM Community School District, Hewitt's Service Center, Two Rivers Co-op, Heartland Co-op, in addition to numerous other employers in the area.

Both Monroe and Prairie City have medical clinics. Larger cities within 15 miles have additional specialists and clinics to serve patients.

Recreational activities include golfing, tennis, swimming, a multi-use trail system, parks, city libraries, and a farmer's market.

Attractions in the area include Monroe Recreation Park, Prairie City Recreation Complex, Neal Smith National Wildlife Refuge, Lake Red Rock State Park, Newton Speedway, Knoxville Raceway and Sprint Car Museum, Prairie Meadows Race Track and Casino.

The cities have many active organizations including American Legion, Kiwanis, Lions Club, and Prairie City Historical Society.

Prairie City's Prairie Days, Monroe's Old Settlers, and Pella's Tulip Festival are annual events the residents enjoy.

Sports enthusiasts can enjoy following Buccaneers & Iowa Wild hockey, Menace soccer, Barnstormers football, Iowa Cubs baseball, and Iowa Energy baseball in Des Moines.

Higher educational activities are available from Des Moines Area Community College, Grand View College, Grinnell College, Central College, Drake University, Iowa State University, and Simpson College.

The District

The growing PCM Community School District currently has approximately 1,052 students and covers 192 square miles. There are 184 staff members: 12 administrators, 93 certified teachers, and 79 classified staff members.

The district has four schools, Prairie City Elementary, Monroe Elementary, PCM Middle School in Prairie City, and PCM High School in Monroe.

The school offers TAG and preschool (3 and 4 year olds). For all students in grades 6-12, there is a 1:1 laptop initiative. Students are able to enhance their science education by enjoying the outdoor science classroom that was made possible by a partnership by the Metro Waste Authority. High school students can receive credits and vocational training through partnerships with Jasper County Career Academy hosted by DMACC, DMACC Strive, and DMACC and Iowa Central CC for PSEO courses.

Middle school students can participate in many extracurricular activities and clubs, including band, chorus, athletics, and the annual musical.

There are approximately 130 class offerings for students in the high school. Clubs and organizations for high school students include drama, academic challenges, speech contests, drill team, athletics, music, FFA, and leadership groups.

Booster clubs, volunteers, and civic groups make the PCM Schools a wonderful place to learn.

The assessed valuation for the district is \$264,496,764 (2015-2016). The operating budget is \$11,235,281 (2014-2015).

District website: www.pcmonroe.k12.ia.us

Board of Education

The Board of Education consists of seven members who are elected to serve a four-year term. The tenure of the Board members ranges from two to three years.

Name	Occupation	Years Served
Dr. Greg Ingle, President	Family Physician	3 years
Mr. Alvin Keuning, Vice-President	Farmer	2 years
Ms. Nicole Stafford	Teacher's Aide	2 years
Ms. Brenda Downey	Nurse	2 years
Mr. Mitchell Chipps	Skilled Trades Worker	3 years
Ms. Jill Witt	Marketing Coordinator	2 years
Mr. Steve Nearmyer	Farmer	3 years

MISSION STATEMENT

To provide the academic and social opportunities to meet the individual educational and emotional needs of all students enabling them to lead productive and fulfilling lives



APPLICATION & SELECTION PROCEDURE

available at:

www.macnjake.com

MCPHERSON  **JACOBSON, LLC**

7905 L St., Suite 310, Omaha, NE 68127

Phone: (402) 991-7031 Fax: (402) 991-7168

E-mail: mail@macnjake.com www.macnjake.com

An application for superintendent should include:

- A letter setting forth personal qualifications, experiences and reasons for interest in the position.
- A current résumé.
- A completed application form.
- Reference letters, certificates and licenses, and academic transcripts from colleges/universities indicating degree(s).

Candidates are asked not to directly contact board members. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible. However, McPherson & Jacobson complies with individual states' Freedom of Information laws. In the final process, the board may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

Selection Time Line

1. Application deadline: April 30, 2015.
2. Finalists selected by Board of Education by: May 20, 2015.
3. Interviews with Board of Education: May 26, 27, 28 & 29, 2015.
4. Starting Date: July 1, 2015.

PCM Community School District is an Equal Opportunity Employer.