

*An Invitation to Apply for the Position of*

*District  
Administrator*

*Clinton Community  
School District*



*“Proud to be in partnership with families and community”*

Clinton, Wisconsin

## *Position*

The Clinton Community School District, Clinton, Wisconsin, Board of Education, is seeking a highly qualified and fully certified District Administrator. The Board wishes to have the successful candidate assume the responsibilities of the position July 1, 2016.

McPherson & Jacobson, L.L.C., Executive Recruitment and Development, has been engaged as the consultant in a search for outstanding candidates. They will assist the Board of Education in identifying and screening the candidates.

### **The Qualifications**

The candidate must have the background, skills, and abilities essential for excellence in educational leadership. The Board recognizes that selecting a District Administrator is one of the most important decisions it will make. The Board has developed the following desired characteristics for the new District Administrator:

- Possesses exceptional interpersonal skills characterized by self-confidence and enthusiasm. Is personable, caring, and approachable.
- Proven professional educator with successful experience as a superintendent or district administrator.
- Demonstrates a willingness to be visible and engaged in the community, within the schools, and at school events and activities.
- Models strong public relation and communication skills and is willing to listen and accept new ideas.
- Shows capacity to construct teams, delegate, and create a climate for positive risk-taking. Has the ability to identify strengths of others, build upon those strengths, and develop collaborative relationships.

## *Community*

Clinton, Wisconsin has a population of 2,154, and includes the Village of Clinton, Town of Clinton, Town of Bradford, Town of Turtle and Town of LaPrairie. Clinton is located about a mile from Interstate 43, 15 minutes from the cities of Beloit and Janesville, 20 minutes from Rockford, IL and within an hour and a half of Madison, Milwaukee and Chicago.

Major employers in the area include Scot Forge, The DeLong Company Inc., Clinton Community School District, and Meadow Park Nursing Home.

Medical facilities located in Clinton are Dean Health System, Mercy Health System, and Beloit Health System.

The area offers many recreational activities to the residents. There are six local parks, Clinton Public Library, Cougar Lanes (bowling), golf (Prairie Woods, Turtle Greens, Cecelia's), Clinton Youth Basketball, Youth Football, and Youth Wrestling Programs.

Clinton has a very active community that provides some great activities such as the Taste of Clinton, Shopiere Days (4th of July Celebration), Prairie Days, Memorial Day Parade, Kiwanis and numerous other events.

Higher educational opportunities include Beloit College, University of Wisconsin-Rock County, and Blackhawk Technical College.

# District

## District Facts

- 1,202 Students
- 111.41 Square miles
- 7 administrative staff
- 100 certified teachers
- 100 classified staff
- 3 school buildings
  - \* Clinton Elementary School (Pre-K— 4th)
  - \* Clinton Middle School (5th– 8th)
  - \* Clinton High School (9th– 12th)
- “E.A.G.L.E” gifted & talented program-the EAGLE Gifted and Talented Program supports unique opportunities for high-achieving and underachieving students who are identified as gifted and talented.
- Partnership with Colleges for credits and vocational training:
  - \* Beloit College
  - \* University of Wisconsin-Rock County
- \$396,448,020 Assessed valuation
- \$12,358,190 Operating budget (2014-15)

## Extracurricular Activities

- Boys & Girls Cross Country
- Boys & Girls Basketball
- Boys & Girls Track
- Boys & Girls Golf
- Girls Soccer
- Cheerleading
- Football
- Volleyball
- Wrestling
- Baseball
- Softball
- School Musicals & Plays
- Band & Choir
- Talent Shows
- Art Club
- DECA
- Drama Club
- FFA
- German Club
- National Honor Society
- Spanish Club
- Skills USA
- Student Council
- Yearbook

## *Board of Education*

The Board of Education consists of seven members who are elected to serve a three-year term. The tenure of the Board members ranges from one to nine years.

<u>Name</u>	<u>Occupation</u>	<u>Years Served</u>
Mrs. Jill Gunderson, President	Retired Nurse	4 Years
Mr. Dustin Esselman, Vice President	IT Manager	1 Year
Mr. Craig Ostrander, Clerk	Account Executive	2 Years
Mr. Gary Gilbank, Treasurer	Business Owner	2 Years
Mr. Tom Howard, Member	Business Owner	9 Years
Mr. Ken Luety, Member	Farmer	1 Year
Mrs. Evelyn Propp, Member	Retired Teacher	4 Years

## Mission Statement

*The Clinton Community School District, proud to be in partnership with Family and Community, is committed to ensure that all students receive a solid education foundation in a safe environment that fosters and sustains lifelong learning and empowers students to be contributing members of our global society.*

*Find out more about Clinton Community School District*

[www.clinton.k12.wi.us](http://www.clinton.k12.wi.us)

## **APPLICATION & SELECTION PROCEDURE**

available at: [www.macnjake.com](http://www.macnjake.com)



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Fax (402) 991-7168  
Email: [mail@macnjake.com](mailto:mail@macnjake.com)

### ***An application for the District Administrator should include:***

- A letter setting forth personal qualifications, experiences and reasons for interest in the position
- A current résumé
- A completed application form
- Reference letters, certificates and licenses, and academic transcripts from colleges/universities indicating degree(s)

### ***Selection Timeline***

- **Closing date for applications:**  
**December 15, 2015**  
**(11:30 p.m. central time)**
- **Board of Education selects finalists to interview:**  
**January 12, 2016**
- **Interviews with the Board of Education:**  
**January 25-29, 2016**
- **Selection of new District Administrator:**  
**January 2016**
- **Start date:**  
**July 1, 2016**

*Candidates are asked to not contact board members directly. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible; however, McPherson & Jacobson complies with individual states' Freedom of Information laws. In the final process, the board may visit the district/agency where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.*

Clinton Community School District is an Equal Opportunity Employer.