

An Invitation to Apply for the Position of

Superintendent

Center Point-Urbana Community School District



Center Point, Iowa

The Position

The Center Point-Urbana Community School District, Center Point, Iowa, Board of Education is seeking a highly qualified and fully certified Superintendent. The Board wishes to have the successful candidate assume the responsibilities of the position July 1, 2016.

McPherson & Jacobson L.L.C., Recruitment and Development, has been engaged as the consultant in a search for outstanding candidates. They will assist the Board of Education in identifying and screening the candidates.

The Qualifications

The candidate must have the background, skills and abilities essential for excellence in educational leadership. The Board recognizes that selecting a Superintendent is one of the most important decisions it will make. The Board has identified the following desired characteristics:

- ▶ Excellent knowledge of Iowa school finance, school budgets, and district operations. Understands financial challenges, grant writing, levies, capital campaigns, and facility planning.
- ▶ Experienced visionary with demonstrated leadership skills. Shows capacity to construct teams, delegate, and create a positive culture. Has the ability to identify strengths of others, build upon those strengths and develop collaborative relationships within the district.
- ▶ Excellent communication skills as a responsible and accountable community leader who embraces and develops local partnerships. Demonstrates a willingness to be visible and engaged in the community, within the schools, and at school events and activities.
- ▶ Demonstrated experience with promoting technologies, strong curriculum and programs to address needs for the future of our students.
- ▶ Be personable, approachable, and accessible to students, staff and citizens.

The Communities

Center Point, population 2,421, is a thriving community located 12 miles north of Cedar Rapids on I-380. The City offers a low cost of living and friendly neighborhoods while providing numerous recreational facilities and amenities.

In 2015, Center Point began construction of the Dr. Kenneth and Marilyn Anderson Library and Community Center. The City is home to Fross Park which has multiple soccer fields, softball/baseball diamonds, volleyball and tennis courts, playgrounds, pavilions, and a walking trail.

Center Point also boasts a robust business community with medical, dental and chiropractic clinics, a pharmacy, grocery store, and several new industrial and retail buildings under construction.

Center Point worked with the School District to complete a Safe Route to Schools Grant. The District partners with the City by holding all home soccer games at CPU Field in Fross Park.

Urbana, Iowa, population 1,458 is 6 miles north of Center Point on I-380 and is approximately half way between the cities of Waterloo and Cedar Rapids.

Blue Creek Industrial Park sits on the north side of town and is home to businesses such as Clickstop, one of the fastest growing web-based companies in the state of Iowa, Aura Cacia, and the Iowa DOT. To the west is the BECCA industrial park, in town you will find a doctor's office and a chiropractic office, and nearby is a popular RV park. In addition, the City recently completed a new community center and fire station.

The Cedar Valley Nature Trail, a 52-mile biking, hiking, running and walking trail connects the cities of Center Point and Urbana. Other nearby outdoor activities include several nearby golf courses, Pleasant Creek State Park, Cedar River, and two county parks.

District website: www.cpuschools.org

The District

Center Point-Urbana emphasizes a caring atmosphere that encompasses the needs of the whole student, both in and out of the classroom. Currently, Center Point-Urbana has an enrollment of 1,515 students across four buildings. Staff includes 7 administrators, 120 teachers and 98 classified staff.

Staff is continually working to design and implement instruction that is standards-based and data driven. All grade levels, including the preschool continue to work together to sustain PBIS strategies that started district-wide four years ago. The district is committed to integrating technology that fits student needs at each grade level. You will find administrators, instructional coaches, teachers and paraprofessionals who love children and are driven by data to ensure success at the secondary levels and beyond.

Center Point-Urbana has two elementary buildings. The Primary Building (grades PK-2) is located in Center Point and the Intermediate Building (grades 3-5) is located in Urbana. Even though the buildings are in two towns, the District works to ensure alignment throughout the elementary grades. The Primary Building has three and four year-old preschool programs and an alternative kindergarten program to get children off to a great start as they transition into full school days of kindergarten.

The Middle School (grades 6-8) is located in Center Point. The core courses of language arts, math, science and social studies are emphasized in the Middle School. Students also have the opportunity to attend exploratory courses that allow them to study different disciplines for a short period of time. There are many different co-curricular opportunities available to the students. There was over 85% participation in fall activities. Both the Intermediate and Middle Schools are currently undergoing major renovations.

The High School, completed in 2011, is a state-of-the-art building with many opportunities available. The District offers 81 different onsite courses, 18 Kirkwood Academies, 2 ICN Classes, and numerous Post-Secondary Enrollment Options (PSEO). We encourage student involvement in our many extracurricular activities and clubs: Cross Country, Volleyball, Football, Cheerleading, Wrestling, Basketball, Dance, Drama, Golf, Soccer, Baseball, Softball, Band/Marching Band, Choir/Show Choirs/Show Band, FTC Robotics, Computer Club, Student Council/Senate, Speech, Math Team, Yearbook, Book Club, Art Club, Bio Club, National Honor Society, Stormin' Normin Team, and Spanish Club. We are the Stormin' Pointers!



Board of Education

The Board of Education consists of five members who are elected to serve four-year terms. The incumbency of the Board members range from 1 to 15 years.

Name	Occupation	Years Served
Matt Wade, President	Chief Operating Officer	5 years
Scott Millikin, Vice President	Manager, Strategic Projects	15 years
Joshua Katcher	Financial Advisor	3 years
Brent Schlotfeldt	Facilities Maintenance Manager	3 years
Teresa Davis	Manager, Project Management	1 year

MISSION STATEMENT

“The mission of the Center Point-Urbana Community School District is to develop successful, life-long learners by providing a safe, caring and progressive environment, a stimulating and relevant curriculum, and a dedicated staff working with supportive parents in a friendly, small-town atmosphere.”



APPLICATION & SELECTION PROCEDURE

available at:

www.macnjake.com

MCPHERSON *MJ* JACOBSON, LLC

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Phone: (402) 991-7031 Fax: (402) 991-7168
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An application for superintendent should include:

- A letter setting forth personal qualifications, experiences and reasons for interest in the position.
- A current résumé.
- A completed application form.
- Updated credentials academic transcripts indicating degree(s).

Candidates are asked not to directly contact board members. Doing so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible; however McPherson & Jacobson complies with individual states' Freedom of Information laws. In the final process, the board may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

Selection Time Line

1. Application deadline: **December 21, 2015.**
2. Finalists selected by the Board of Education by: **January 20, 2016.**
3. Interviews with Board of Education: **week of January 25, 2016.**
4. Starting Date: **July 1, 2016.**

Center Point-Urbana Community School District is an Equal Opportunity Employer.