

*An Invitation to Apply for the Position of
Superintendent*

Lyndon USD

#421



Lyndon, Kansas

The Position

The **Lyndon USD 421, Lyndon, Kansas**, Board of Education, is seeking a highly qualified and fully certified **Superintendent**. The Board wishes to have the successful candidate assume the responsibilities of the position July 1, 2017.

McPherson & Jacobson, L.L.C., Executive Recruitment and Development has been engaged as the consultant in a search for outstanding candidates. They will assist the board of education in identifying and screening the candidates.

The Qualifications

The candidate must have the background, skills, and abilities essential for excellence in educational leadership. The board recognizes that selecting a superintendent is one of the most important decisions it will make. The Board has drawn the following desired characteristics from the responses provided during the input process:

- A student centered, professional, and approachable leader able to listen to concerns and connect with all stakeholders in a respectful and caring way.
- An organized individual with experience and knowledge in the areas of school finance, educational policy, curriculum, and instruction.
- A tactful decision maker who is able to listen, take criticism, and effectively resolve conflict.
- A passionate educational leader who is invested in our community, with the ability to promote the district and enhance pride, growth, and respect throughout the school community.
- An open, honest, and trustworthy individual who can effectively communicate with the Board of Education, school staff, and community in a timely and effective manner.

The Community

Lyndon is a city in Osage County, Kansas. Lyndon has 1,038 residents and is located within 50 to 100 miles of Topeka, Emporia, Ottawa, and Kansas City.

Major employers of the area include Walmart Distribution, Target Distribution, Mars, and Wolf Creek.

Medical facilities in the surrounding areas include Cotton O'Neill in Osage City, and local hospitals in Topeka, Burlington, Emporia, and Ottawa.

Lakes nearby include Melvern Lake, and Pomona Lake where outdoor activities such as camping, hunting, fishing, hiking and boating can all be done. Other activities in the area include golf and Lyndon Recreation Commission which provides sporting activities.

Colleges or universities nearby include Washburn University, Kansas University, Kansas State University, Emporia State University, and Baker University.

Mission Statement

“Students of USD #421 will demonstrate life learning skills, communicate effectively, apply technology and function as self-sustaining citizens who accept responsibility for their decisions.”

Lyndon USD #421

Facts

432 Students
109 Square Miles of District
3 Administrative Staff
35 Certified Teachers
26 Classified Staff

Vocational Training

Washburn Tech
Flint Hills Tech

Budget

\$20,351,00 Assessed Valuation
\$3,507,712.00 Operating Budget

Extracurricular Activities

Volleyball, Football, Cross Country, Basketball, Golf, Track, Baseball, Softball, Powerlifting, FBLA, and FCA.

Schools

Lyndon Elementary Middle School
Lyndon High School

Beliefs

1. We believe all children can learn.
2. We believe in student success.
3. We believe in equality for the learning community.
4. We believe and support community involvement.
5. We believe in responsible stewardship of all resources.

Vision

1. USD #421 Lyndon will provide all employees with the opportunity for personal and professional growth in order to reach their full potential.
2. USD #421 Lyndon will create a safe and secure environment in which to efficiently and effectively educate all students

The Board of Education

The Lyndon USD #421 Board of Education consists of seven community members elected to four-year terms. The tenure of the board members ranges from one to sixteen years.

<u>Name</u>	<u>Occupation</u>	<u>Years Served</u>
Mr. Robert Knoernschild, Jr., President	RV Service Manager	16 years
Mr. Eric Ratzloff, Vice President	Marina Operator	3 years
Mrs. Lisa Baker, Member	Special Education Teacher	8 years
Mr. David Brecheisen, Member	Aircraft Maintenance Tech	4 years
Mrs. Melissa Herdman, Member	Self Employed	8 years
Mr. Joe Isch, Member	Bus. Owner/Livestock Nutritionist	1 year
Mrs. Lori Sturdy, Member	Field Appraiser	8 years



APPLICATION & SELECTION PROCEDURE

available at www.macnjake.com

MCPHERSON *MJ* **JACOBSON, LLC**

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Phone: (402) 991-7031 Fax: (402) 991-7168
E-mail: mail@macnjake.com www.macnjake.com

An application for superintendent should include:

- A letter setting forth personal qualifications, experiences and reasons for interest in the position
- A current résumé
- A completed application form
- Reference letters, certificates and licenses, and academic transcripts from colleges/universities indicating degree(s)

Candidates are asked not to contact board members directly. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible; however, McPherson & Jacobson complies with individual states' Freedom of Information laws. In the final process, the school board may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

Selection Timeline:

- Closing date for applications: **February 15, 2017 (11:30 p.m. central time)**
- Board of Education selects finalists to interview: **March 7, 2017**
- Interviews with the Board of Education: **March 13-17, 2017**
- Selection of new Superintendent: **by March 20, 2017**
- Start date: **July 1, 2017**

Lyndon USD #421 is an Equal Opportunity Employer.