

An Invitation to Apply for the Position of
Superintendent

Stafford USD
#349



Stafford, Kansas

The Position

The **Stafford USD 349, Stafford, Kansas**, Board of Education, is seeking a highly qualified and fully certified **Superintendent**. The Board wishes to have the successful candidate assume the responsibilities of the position July 1, 2017.

McPherson & Jacobson, L.L.C., Executive Recruitment and Development, has been engaged as the consultant in a search for outstanding candidates. They will assist the board of education in identifying and screening the candidates.

The Qualifications

The candidate must have the background, skills, and abilities essential for excellence in educational leadership. The Board recognizes that selecting a superintendent is one of the most important decisions it will make. The Board has drawn the following desired characteristics from the responses provided during the input process:

- An individual who believes in our students, assisting in attaining a strong future for them by striving for continued improvement of our schools.
- Demonstrated ability in fiscal management of the district finances, including budget development and monitoring, keeping the Board informed.
- Ability to lead staff, increasing their leadership skills, for continued improvement of our district and schools.
- A proactive, rather than reactive, decision maker. A resourceful, visionary risk taker, open to new ideas.
- Live in and be active in our community with an understanding of rural life and Midwestern values.

The Community



Stafford is a city in Stafford County, Kansas. Stafford has a population of 986 and is approximately ninety-two miles northwest of Wichita on U. S. Highway 50.

Major employers in the area include Stafford USD #349, Stafford County Hospital, Kanza Coop, City of Stafford, and Quivira National Wildlife Refuge.

Quivira National Wildlife Refuge, which is just 20 miles from Stafford, offers so much to the outdoor enthusiast, such as hiking, hunting, fishing, and wildlife viewing. Other recreation activities in Stafford include two parks, swimming pool, Trojan Trail, and a golf course.

Activities and festivals in the area include the Stafford County Fair, Octoberfest, Recreation Commission Activities, and December Christmas Activities.

Colleges nearby include Barton County Community College, Pratt Community College, Hutchinson Community College, and Sterling College.



Stafford USD #349

Facts

239 Students
242 Square Miles of District
3 Administrative Staff
28 Certified Teachers
15.5 Classified Staff

Schools

Stafford Elementary &
Middle School (PreK-8)
Stafford High School (9-12)



General Fund Budget

\$19,359,697 Assessed Valuation
\$2,389,294 Operating Budget

Special Programs

Wealth of Career Tech Ed Classes:

- Entrepreneurship Center
- Culinary Arts
- CAD/Carpentry
- Vocational Agriculture
- Health/Science
- Training to Lead



Mission Statement

“The mission of Stafford Schools is to provide a comprehensive, quality education to all students, enabling them to become productive, responsible citizens.”

The Board of Education

The Stafford USD #349 Board of Education consists of seven community members elected to four-year terms. The tenure of the board members ranges from 1 to 23 years.

<u>Name</u>	<u>Occupation</u>	<u>Years Served</u>
Mrs. Gemma Austin, President	Self Employed	23 years
Mr. Jay Minnis, Vice President	Funeral Director	21 years
Mr. Jason Hildebrand, Member	Farmer/Rancher	8 years
Mr. Keith McNickle, Member	Farmer/Rancher	13 years
Mr. Vernon Minnis, Member	Retired Hospital Administrator	1 year
Mrs. Dawn Schreiber, Member	CPA	1 year
Mrs. Barbara Sewing, Member	Retired Radiologist	3 years



APPLICATION & SELECTION PROCEDURE

available at www.macnjake.com

MCPHERSON *MJ* **JACOBSON, LLC**

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Phone: (402) 991-7031 Fax: (402) 991-7168
E-mail: mail@macnjake.com www.macnjake.com

An application for superintendent should include:

- A letter setting forth personal qualifications, experiences and reasons for interest in the position
- A current résumé
- A completed application form
- Reference letters, certificates and licenses, and academic transcripts from colleges/universities indicating degree(s)

Candidates are asked not to contact board members directly. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible; however, McPherson & Jacobson complies with individual states' Freedom of Information laws. In the final process, the school board may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

Selection Timeline:

- Closing date for applications: **January 25, 2017 (11:30 p.m. central time)**
- Board of Education selects finalists to interview: **February 8, 2017**
- Interviews with the Board of Education: **week of February 20, 2017**
- Selection of new Superintendent: **by February 27, 2017**
- Start date: **July 1, 2017**

Stafford USD #349 is an Equal Opportunity Employer.