

An Invitation to Apply for the Position of

Superintendent

New Haven Unified School District



Union City, California

The Position

The **New Haven Unified School District, Union City, CA**, Board of Education is seeking a highly qualified and fully certified superintendent. The Board wishes to have the successful candidate assume the responsibilities of the position **on July, 1, 2017**.

McPherson & Jacobson, L.L.C., Executive Recruitment and Development, in collaboration with the California School Boards Association, has been engaged as the consultant in a search for outstanding candidates. They will assist the Board of Education in identifying and screening the candidates.

The Qualifications

The candidate must have the background, skills, and abilities essential for excellence in educational leadership. The Board recognizes that selecting a superintendent is one of the most important decisions it will make. The Board has identified the following desired characteristics:

- An experienced educator who is committed to student achievement as integral to the culture of the district and each school. The next superintendent must know the best practices in teaching and learning, be able to implement effective curriculum, assist in the selection of purposeful professional development, and employ systems of assessment that all result in increased student achievement. New Haven Unified School District is looking for a leader with a current knowledge of Local Control Accountability Plan, Common Core State Standards, and the CAASP assessment system.
- A collaborator who listens to and thinks about others first before stating their own opinions, has strong verbal, written and digital communication skills, and is accessible to all including those with differing opinions. The superintendent must have a proven ability to bring people together to build trusting and respectful relationships with the Board, administration, staff, students and community.
- A community leader who is excited about and committed to being visible in the schools and engaged with the community in a meaningful and discernible way. A person who can effectively relate to diverse cultures, listen to their needs, dreams and opinions, and is skilled in resolving their issues with the schools. The superintendent is expected to be a person who invites the community to be involved with the schools and likewise models the District's involvement with the community through their own participation in community events and organizations.
- An ethical leader with a strong principled work style who leads by example and models and expects high standards for self, staff and students. A person who possesses the characteristics of honesty, loyalty, dependability, humor, and motivates all to perform at high levels of expertise. A superintendent that has demonstrated a willingness to take calculated risks that benefit students and district.
- An influential problem solver who has the abilities to understand and implement solutions for the complex issues of California school finance, education law and collective bargaining, and strategic planning. The superintendent must have knowledge and skills in budget development and the ability to direct resources utilizing the Local Control Accountability Planning (LCAP) process.

Requirements:

Successful teaching and administrative experience are preferred.

It is required that candidates have a Master's Degree, doctorate preferred.



New Haven Unified School District

Facts

11,893 Students
18 Square Miles of District
90 Administrative Staff
639 Certified Teachers
475 Classified Teachers

Schools

7 Elementary Schools
2 Middle Schools
1 Comprehensive High School
1 Alternative High School
1 School for Independent Study
1 ROP Program

Extra-Curricular Activities

A Nationally recognized Forensics team
Internationally recognized High School Marching Band & Colorguard
Instrumental as well as Vocal music program from middle school thru high school
10 time World Class Champion Colorguard
Extensive Drama Department and Dance Program
Sports Include: football, soccer, wrestling, swimming, baseball, volleyball, girls softball, tennis, badminton, etc.

***New Haven Unified School District participates annually in the Special Olympics.**

Budget

\$11,117,334,442 Assessed Valuation
\$135 Million Operating Budget



The Community

Union City is a city in the San Francisco Bay Area in Alameda County, California. Union City is located approximately 20 miles south of Oakland, 30 miles southeast of San Francisco, and 20 miles north of San Jose. Union City has a strong economy, and diverse population, with approximately 72,000 residents.

Medical facilities available to the community include Washington Township Hospital, and Kaiser Permanente.

There are several recreational areas nearby, with the ocean a short drive to the west and the mountains a short distance inland. There are several local parks and hiking opportunities in and around Union City.

Colleges and universities nearby include Cal State University East Bay, San Jose State University, Ohlone Community College, Chabot Community College, Stanford University, Santa Clara University, San Francisco State University, University of California in San Francisco, and University of California in Berkeley.

Mission Statement

The mission of the New Haven Unified School District, a partnership of students, families, staff and our richly diverse community, is to develop and empower every student to be a productive, responsible, and successful global citizen by creating an exemplary, inclusive educational system characterized by a safe, caring learning environment and a challenging, comprehensive curriculum that ensures academic proficiency.

The Board of Education

The New Haven Unified School District Board of Education consists of five community members elected to four-year terms. The tenure of the board members ranges from newly elected to six years

<u>Name</u>	<u>Occupation</u>	<u>Years Served</u>
Ms. Linda Canlas, President	Retired Educator	6 years
Mrs. Sarabjit Cheema, Clerk	Civil Engineer	6 years
Mrs. Sharan Kaur, Member	Program Manager	Newly Elected
Mr. Lance Nishihira, Member	Design & Technology Executive	Newly Elected
Mr. Jeff Wang, Member	Education Consultant	Newly Elected

An application for superintendent should include:

- A letter setting forth personal qualifications, experiences and reasons for interest in the position
- A current résumé
- A completed application form
- Reference letters, certificates and licenses, and academic transcripts from colleges/universities indicating degree(s)

Candidates are asked not to contact board members directly. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible; however, McPherson & Jacobson complies with individual states' Freedom of Information laws. In the final process, the school board may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

Selection Timeline:

- Closing date for applications: **March 16, 2017**
- Board of Education determines finalists to interview: **April 10, 2017**
- Interviews with the Board of Education: **April 20-22, 2017**
- Selection of new superintendent: **May 2, 2017**
- Start date: **July 1, 2017**

New Haven Unified School District is an Equal Opportunity Employer.



APPLICATION & SELECTION PROCEDURE

available at www.macnjake.com