

*An Invitation to Apply for the Position of
Superintendent/Principal*

*Johnstonville Elementary
School District*



Susanville, California

The Position

The **Johnstonville Elementary School District, Susanville, CA**, Board of Trustees is seeking a highly qualified and fully certified superintendent/principal. The Board wishes to have the successful candidate assume the responsibilities of the position July 1, 2017.

McPherson & Jacobson, L.L.C., Executive Recruitment and Development, in collaboration with the California School Boards Association, has been engaged as the consultant in a search for outstanding candidates. They will assist the board of trustees in identifying and screening the candidates.

Enrollment: 212

Location: 90 miles north of Reno

The Qualifications

The candidate must have the background, skills, and abilities essential for excellence in educational leadership. The board recognizes that selecting a superintendent is one of the most important decisions it will make. The board has identified the following desired characteristics:

1. The Superintendent/Principal must have knowledge and performance in all facets of school administration. This will include curriculum, instruction, facility management, school finance, and will have a collaborative leadership style.
2. The Superintendent/Principal shall exercise honesty and integrity, work effectively with and support of the Governing Board and provide a professional appearance. This educational leader will inspire trust and harmony among all members of the school community.
3. The Superintendent/Principal will support students and the school as the highest priority and emphasize staff accountability, student discipline, and high academic achievement.
4. The Superintendent/Principal will be a visionary team builder and a strategic problem solver who is approachable by students, employees and the community of stakeholders.
5. The Superintendent/Principal will have the ability to develop with the Governing Board a performance –based accountability system utilizing mutually identified priority goals and tasks.

The Community

The Johnstonville Elementary School District is located in the small, rural community of Johnstonville, which is on the outskirts of Susanville in northeastern California, 90 miles north of Reno and 100 miles east of Redding and Chico. Susanville, is the county seat of Lassen County and has a population of 16,000.

The area has a unique combination of deserts, lakes, snow-capped mountains, lush forest and grassy meadows. It is endowed with many varied recreation areas, clean air, affordable housing and a rural hometown ambiance that enhances the quality of life of those who choose to live here.



Johnstonville Elementary School District

The Johnstonville Elementary School District provides a quality educational program for its students and is committed to rigorous and relevant coursework to enable them to attain life goals. The district enrollment is 212 students.

Mission Statement

The Johnstonville Elementary School District, in partnership with parents and community, will ensure that all students are competent in basic skill areas, demonstrate continuous achievement toward educational excellence, and reach their highest potential as productive, responsible citizens.

The Johnstonville Community Believes:

- **To move our community and nation forward, students must receive a world class education.**
- **Every student must be prepared for success in college and/or career.**
- **Students, families, schools, businesses, and the community must work in partnership to relentlessly pursue academic excellence.**
- **We must recruit, empower, and retain the most effective educators and staff.**
- **That every student must have the opportunity to excel.**
- **That each student must be empowered to achieve a healthy physical, emotional and social lifestyle.**
- **That all learners must have something to look forward to at the beginning and end of each school day.**

The Board of Trustees

The Johnstonville Elementary School District Board of Trustees consists of five community members elected to four-year terms.

Elizabeth Krier

Reesa Rice

Richard Roman

Jim Willis

Michelle Wolf



APPLICATION & SELECTION PROCEDURE

available at www.macnjake.com

MCPHERSON  **JACOBSON, LLC**

7905 L St., Suite 310, Omaha, NE 68127
Phone: (402) 991-7031 Fax: (402) 991-7168
E-mail: mail@macnjake.com www.macnjake.com

An application for superintendent/principal should include:

- A letter setting forth personal qualifications, experiences and reasons for interest in the position
- A current résumé
- A completed application form
- Reference letters, certificates and licenses, and academic transcripts from colleges/universities indicating degree(s)

Candidates are asked not to contact board members directly. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible; however, McPherson & Jacobson complies with individual states' Freedom of Information laws. In the final process, the school board may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

Selection Timeline:

- Closing date for applications: **April 24, 2017 (11:30 p.m. central time)**
- Board of Trustees determines finalists to interview: **Week of May 8, 2017**
- Interviews with the Board of Trustees: **TBD**
- Selection of new superintendent/principal: **by June 1, 2017**
- Start date: **July 1, 2017**

Johnstonville Elementary School District is an Equal Opportunity Employer.