

An Invitation to Apply for the Position of
Superintendent

McCleary
School District #65



Home of the Wildcats!

McCleary, Washington

The Position

The **McCleary School District #65, McCleary Washington**, Board of Directors, is seeking a highly qualified superintendent of schools. The Board wishes to have the successful candidate assume the responsibilities of the position on July 1, 2018.

McPherson & Jacobson, L.L.C., Executive Recruitment and Development has been engaged as the consultant in a search for outstanding candidates. They will assist the board of directors in identifying and screening the candidates.

The Qualifications

The candidate must have the background, skills and abilities essential for excellence in educational leadership. The board recognizes that selecting a superintendent is one of the most important decisions it will make. The Board developed the following desired characteristics:

- A student-focused leader who holds high standards for student success in academics, social skills, and citizenship.
- An instructional leader and chief learner who is well-versed in curriculum, instruction, and assessment; as well as the critical role that meaningful and relevant professional development plays in nurturing growth of teachers and staff.
- An approachable leader who values the unique attributes of small schools and relishes the opportunity to develop and grow programs through partnerships with businesses, government, non-profits, and civic groups.
- A collaborative leader who possesses the capacity and desire to consider opinions of others and to motivate people (staff, parents, and community members) to work toward a shared vision of educational excellence.
- An outgoing and personable leader who will serve as the district's brand ambassador and is genuinely excited to engage with the community.

The Board of Directors

The Board of Directors consists of five members who are elected to serve a four-year term. The tenure of the Board members ranges from two to five years.

Name	Occupation	Years Served
Teneille Carpenter, Chair	Foster Program Liaison	5 Years
Sarah Kinney	Dental Hygienist	2 Years
Mark Duncan	Compliance Officer	2 Years
Nicole Skeem	Homemaker	5 Years
Lonnie Zeller	Banker	3 Years

MISSION STATEMENT

The Mission of the McCleary School District is to provide educational opportunities that meet the individual needs of our students and provide them with the skills to be successful learners and productive citizens.

The District and Community

The McCleary School District is located in eastern Grays Harbor County, just 20 minutes west of Olympia. McCleary is a thriving and picturesque Pacific Northwest town of 1,500 residents, in close proximity to the Olympic Mountains, the Pacific Ocean, and Interstate 5. The District serves an area of approximately 20 square miles and provides programs for students in Pre-K through grade eight. Our high school students attend Elma High School and Capital High School. McCleary School currently serves about 320 students in grades K-8 and 45 preschool students.

The McCleary staff consists of approximately 40 full-time staff members, including 20 certificated staff. Assisting the superintendent in the administration of the district is a full-time principal and a full-time dean of students. There is a strong commitment by the Board to support early childhood learning. The district operates a thriving community pre-school program for three and four year old students.

Students, parents, community members, and staff of the district share a special pride in the quality of the total school program. The music and band programs are dynamic parts of the school as evidenced by an overflowing school gym at winter and spring concerts. Beginning and Advanced Bands are offered for students in grades 5-8. The McCleary PTA is actively involved in sponsoring school fund-raising and programs, including Basket Bingo, Father/Daughter Winter Dance, Book Fairs, Spring Carnival, and an end-of year Accelerated Reader (AR) Celebration.

Our curriculum reflects a commitment to the development of the basic skills and opportunities for inquiry and exploration that motivate students to learn. Students in the primary grades receive strong phonics instruction. A hands-on approach is widely used in both mathematics and science to promote a strong foundation in math concepts and an appreciation for the sciences.

The district is particularly proud of its technology program. The use of technology in the classroom to enhance instruction and classes in our computer lab help prepare students to meet the technological advances of the 21st century. Through wireless capability, our building and staff provide seamless and regular opportunities in every classroom for students. Building technology support and professional development have been fundamental in addressing recent learning needs and innovation for our students.

The present school building was constructed in 1952 and added to during three different construction phases in 1958, 1979, and 1990. A 6.4 million dollar bond was passed by our voters in February 2007 and along with state matching funds, provided a complete remodel and six new classrooms. In addition, the project provided a new music/band building, new library, new computer lab, bus-loading zone, student drop-off zone, and additional parking.

McCleary School District has a total assessed valuation of \$195,995,932. The district's general fund for fiscal year 2018 is \$4,501,490. The fund balance is \$636,990.

District website <http://www.mccleary.wednet.edu>



APPLICATION & SELECTION PROCEDURE

available at www.macnjake.com

MCPHERSON  **JACOBSON, LLC**

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Phone: (402) 991-7031 Fax: (402) 991-7168
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An application for superintendent should include:

- A letter setting forth personal qualifications, experiences and reasons for interest in the position
- A current résumé
- A completed application form
- Reference letters, certificates and licenses, and academic transcripts from colleges/universities indicating degree(s)

Candidates are asked not to contact board members directly. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible; however, McPherson & Jacobson complies with individual states' Freedom of Information laws. In the final process, the school board may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

Selection Timeline:

- Closing date for applications: **March 28, 2018 (11:30 p.m. central time)**
- Board of Directors selects finalists to interview: **April 12, 2018, 2018**
- Finalists interviews with the Board of Directors: **April 23, 2018**
- Selection of new superintendent: **April, 2018**
- Start date: **July 1, 2018**

McCleary School District #65 is an Equal Opportunity Employer.