



*An Invitation to Apply for the Position of  
Superintendent*

**MAQUOKETA COMMUNITY  
SCHOOL DISTRICT**



Maquoketa, Iowa



## THE POSITION

The **Maquoketa Community School District, Maquoketa, Iowa**, Board of Education, is seeking a highly qualified and fully certified **Superintendent**. The Board wishes to have the successful candidate assume the responsibilities of the position **July 1, 2022**.

McPherson & Jacobson, L.L.C., Executive Recruitment and Development has been engaged as the consultant in a search for outstanding candidates. They will assist the Board of Education in identifying and screening the candidates.

### The Qualifications

The candidate must have the background, skills, and abilities essential for excellence in Educational leadership. The Board recognizes that selecting a Superintendent is one of the most important decisions it will make.

- A strong team leader who is visionary and collaborative and will advance the district.
- A collaborative leader who will work with the district team to enhance the student's social-emotional and academic growth.
- Someone who is technology savvy and is able to utilize technology to enhance education.
- Someone who is an excellent communicator and has the desire to be visible in the community.
- A leader with experience in school finance, school budgeting, district operations, facility planning, and strategic planning.

## BOARD OF EDUCATION

The Board of Education consists of five members, elected to serve four-year terms. The incumbency of the members ranges from newly elected to eleven years.

<b>Name</b>	<b>Occupation</b>	<b>Years Served</b>
Michael Hayward	Information Technology—Ohnward	11 years
Mary Herring	Retired from UNI	5 years
Tom Miller	Retired from USDA	3 years
Terry Creegan	Retired from Veteran Affairs & Military	3 years
Greg Bopes	Trust Officer & Farm Manager—Ohnward	Newly Elected



## THE DISTRICT

Maquoketa Community School District is a PK3-12 district serving 1366 students in an approximately 172 square mile area. The district has 4 school buildings: Cardinal Elementary (PK-2), Briggs Elementary (3-5), Maquoketa Middle School (6-8), and Maquoketa High School. The district has an exceptional staff of 12 administrators/department heads, 132 certified teachers, and 110 classified staff members. The district has an assessed valuation of \$450.4 million, an \$18 million general fund operation budget with an overall budget of \$26 million.

Maquoketa Community School District provides many opportunities for student success. There are plenty of STEM opportunities available. Some special programs for students include the Talented and Gifted Programs, and Lighthouse Teams. Clinton Community College has a Maquoketa Campus located right next to Maquoketa High School and partners with the district for vast course offerings.

The students are the heart of the district. There are many athletics, arts, and extracurricular activities available for them. We are proud of the number of students who graduate with associates degrees, welding certificates, and CNAs. We have a Commitment to Leader in Me & Professional Learning Committees, and instructional coaches are available in every building.

***Visit us at [WWW.MAQUOKETASCHOOLS.ORG](http://WWW.MAQUOKETASCHOOLS.ORG)***

## THE COMMUNITY

With a population of approximately 6,000 people, Maquoketa, Iowa is located right off Highway 62, 40 miles north of Quad Cities, and 30 miles south of Dubuque. Major employers in the area include Family Dollar Distribution Center, Husco International Manufacturing, and Jackson County Regional Health Center.

There are plenty of activities around Maquoketa for everyone to enjoy. Some places to take advantage of these activities are the Hurstville Interpretive Center, the YMCA, Maquoketa Caves State Park, and trail systems around the area. Also, Clinton Community College's Maquoketa location is right next to the high school.

Activities and events are held often in Maquoketa. Ohnward Fine Arts Center, Maquoketa Art Experience, and Clinton Engines Museum are just a few of the places which coordinate events during the year.



## MISSION STATEMENT

To ensure all students and staff are learning at high levels.

## VISION STATEMENT

To develop a culture of collaboration and communication that supports continuous improvement for all.



11725 Arbor Street, Suite 220  
Omaha, Nebraska 68144  
Phone: (888) 375-4814 Fax: (402) 991-7168  
E-mail: mail@macnjake.com

### APPLICATION

available at

[www.macnjake.com](http://www.macnjake.com)



#### An application for superintendent should include:

- A letter setting forth personal qualifications, experiences and reasons for interest in the position.
- A current résumé.
- A completed application form.
- Reference letters, certificates and licenses, and academic transcripts from colleges/universities indicating degree(s).

Candidates are asked not to directly contact board members. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible; however, McPherson & Jacobson complies with individual states' Freedom of Information laws. In the final process, the school board may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

#### *Selection Timeline*

- Closing date for applications: **February 10, 2022**
- Board of Education selects finalists to interview: **February 28, 2022**
- Semi-finalist interviews with the Board of Education: **March 5, 2022**
- Finalist interviews with the Board of Education: **March 7-9, 2022**
- Selection of new Superintendent: **March 9, 2022**
- Start date: **July 1, 2022**

*Maquoketa Community School District is an Equal Opportunity Employer. The district does not discriminate on the basis of race, religion, color, sex, age, national origin or disability and, when needed, will provide reasonable accommodations to applicants and employees. Anyone requesting a reasonable accommodation in the application or recruitment process please contact McPherson & Jacobson at the address/phone/email above.*